

REQUEST FOR QUALIFICATIONS FROM GENERAL CONTRACTORS FOR  
THE HOMERVILLE/CLINCH COUNTY RECREATION PARK

The Homerville/Clinch County Recreation Department pursuant to the Georgia Local Government Public Works Construction Law (the "Act"), publicly advertises a Request for Qualifications from General Contractors. Statements of qualifications from general contractors will be received by the recreation department at the City of Homerville City Complex, 20 South College Street, PO Box 535, Suite A Homerville, Georgia, 31634, until 2:00 p.m. on May 12, 2011, from general contractors who are interested in being considered to be invited to offer a sealed qualification packet for the project entitled "Homerville/Clinch County Recreation Park"

Scope of Work:

Construction of (2) Softball field, (2) Baseball fields, 2000 sf block restroom and concessions building, field lighting and a parking lot.

At the time and place noted above the statements of qualifications will be received. The statements of qualifications will be received from April 13, 2011 to May 12, 2011 and will not be read or published. No exceptions of the qualification period will be made.

The form of the Request for Qualifications is attached hereto and may also be obtained from the Parks and Recreation Director, Allen Handley, City of Homerville City Complex, 20 South College Street, Suite A Homerville, Georgia, 31634, Phone number (912) 487-2375. The form may also be obtained by accessing the project file on the website of the Landscape Architect, Rakestraw & Associates, Inc., at [www.rakestrawandassociates.com](http://www.rakestrawandassociates.com) General Contractors are hereby advised that they must review all addenda to ascertain that they are using the most recently revised forms.

The Homerville/Clinch County Recreation Park reserves the right to reject any and all statements of qualifications and to waive technicalities and informalities.

HOMERVILLE/CLINCH COUNTY RECREATION PARK

## **A. Request for Qualifications from General Contractors**

Ten (10) copies of the qualifications shall be submitted. Each submittal shall be identical and include a transmittal letter. Proposers are encouraged to follow the sequence of the request for qualifications in their responses. Responses should be concise, clear, and relevant. Proposers' costs incurred in responding to this request for qualifications are proposers' alone and the Owner does not accept liability for any such costs.

The qualifications submittal should contain the following information in the following order.

### **1. Basic company information:**

Company name  
Address  
Zip code  
Telephone number  
Fax number  
E-mail address  
Name of primary contact  
Number of years in business  
Form of ownership, including state of residency or incorporation

### **2. Form of ownership**

Is the offeror a sole proprietorship, partnership, corporation, limited liability company, joint venture, or other structure? For joint venture entities that have not completed at least *two* relevant projects, each firm should submit its qualifications separately.

### **3. Office submitting qualifications**

If the firm has multiple offices, the qualifications statement should include information about the parent company and branch office separately.

### **4. Personnel capability (10 Points)**

Provide general information about the firm's personnel resources, including classifications and numbers of employees and locations and staffing of offices. More detailed information should be included for key personnel expected to be involved on the project, including the length of time each key person has been employed by the general contractor. The key personnel are the executive in charge, project manager, estimator or preconstruction manager, project superintendent, and project engineer. Each resume should include an owner and design professional reference.

### **5. Consultants or subcontractors (15 Points)**

List the names and services to be performed by any additional firms that will be utilized in the performance of construction (e.g., scheduling, quality control). Also list any subcontractor that are local.

### **6. Financial Information (10 Points)**

Supply your latest financial statement (audited statement if available) for each of the past five years; *The contractor selected for this Project must provide a 100% performance and 100% payment bond for the entire amount of the construction budget.* Provide a letter from your bonding company demonstrating your ability to satisfy this requirement.

### **7. Safety information (10 Points)**

Provide a letter on the firm's insurance company's letterhead stating the Workers Compensation Experience Modification Rate (EMR) for the past three years.





**10. Statement of why the proposing firm should be selected (10 Points)**

This section provides each firm the opportunity to provide specific information that differentiates them from others in the competition. This statement should be limited to one page.